

**ALTON BOARD OF SELECTMEN**  
**Meeting Minutes**  
**November 15, 2010**  
**Public Session I**  
**ALTON TOWN HALL**

=====

At 6:00pm Chairman Hussey convened the meeting, and led the assembly in the Pledge of Allegiance to the Flag and a Moment of Silence. Present were the following members of the Board and staff:

- David Hussey, Chair
- Patricia Fuller, Vice-Chair
- Stephan McMahan, Selectman
- Peter Bolster, Selectman (delayed)
- R. Loring Carr, Selectman
- E. Russell Bailey, Town Administrator

**Approval of the Agenda-** L. Carr asked about Warrant Articles, it was noted these would be addressed in Item 1 under Old Business. P. Fuller asked about the order of Selectmen's Reports, the Chairman stated these would follow announcements. S. McMahan motioned to accept the agenda as amended, seconded by R. Carr and passed.

**Announcements:** D. Hussey noted the Town Offices would be closed Thursday and Friday with the exception of the Solid Waste Center, it will be open Friday.

P. Fuller reported on the Budget Committee, they have accepted the Selectmen's budget almost in its entirety with the exception of the postage amount for Assessing. She noted A problem involving the Fire Chief who accused the Selectmen of 'totally insensitive to the needs of the department. That the Board does not appreciate all they do and how much time and effort the firemen provide. He had made these remarks to the Budget Committee, and that he had tried to use Chairman Hussey against her because of something that she said, which was not true, there was no video of the meeting but she wanted the Board to know what had been said. She continued that the Fire Chief tried to get his budget passed, and that involved a part-timer she noted the Budget Committee had voted 5-1 in favor of the Selectmen's budget instead on that issue. The Chairman had asked her to list things the Selectmen had approved, some without being requested, in favor of the Fire Department. She noted these items were done within the year as follows: The Fire Department had received pay increases, and moved up their pay scales, the Selectmen approved an increase in the number of Lieutenants, the Selectmen also approved new roofing at the East Side and Central Fire stations, new carpeting and a concrete apron at the Central Fire Station. She continued at the Budget Committee meeting the Fire Chief had brought up the policy about washing personal vehicles at the Fire Station, she noted the policy was adopted over three ago and not aimed specifically at the fire station, but to Highway, Parks and Recreation and the Police departments. She stated this subject was inappropriate at a budget committee meeting.

D. Hussey stated the Selectmen 'do not target any one organization', The Board the Selectmen do as much as they can to be fair to everybody, and acknowledged that the Fire Department has been doing a great job. P. Fuller added she was speechless at that meeting. S. McMahon asked that the Fire Chief meet with the Board.

There were no other Selectmen's Reports

### **Board of Health**

The Board voted unanimously to recess as Board of Selectmen and reconvene as board of Health. Present John Dever, III, Code Official.

1) The Board and J. Dever discussed revisions to the Health Ordinance (see attached) pertaining to Sections 4.4, 4.5, 4.6, 4.7, 4.8 as proposed and highlighted. Also discussed were establishing fines for building without a permit. J. Dever advised he would bring back a report for the Board to review at a future meeting. P. Bolster motioned to pass the revisions to the health ordinance as presented and the motion was seconded and passed with all in favor.

2) Kennedy Property – The Board met with Thomas Varney, Design Engineer and Jim Heighton, from the Sterling Corporation. In a discussion assurances were given that all conditions will be met on the proposed septic system. S. McMahon motioned to approve the waiver with conditions, this will be an aeration system, an easement will be in place and the existing septic and pump tank will be removed, seconded by L. Carr and passed with all in favor. J. Dever will ensure conditions have been met. P. Fuller motioned to adjourn as Board of Health, seconded by S. McMahon and passed with all in favor.

**Town Administrator Verbal Report** - R. Bailey presented the breakdown documentation on the Tax Rate. It was noted the Tax Rate is set at \$12.21. Tax bills were mailed out today. He continued that a volunteer has come forward to work on the Loon Cove Station, that Marty Cornelisson will provide RR Track to extend the track line and related materials to the B&M R.R. park but that the site will need prep work beforehand. He will ask the highway to do the work, put down gravel and remove a tree. There was no objection from the Board. He noted that the station has been sealed, and M. Cornelisson will finish up the slate roof at a later date. R. Bailey presented the schedule for the Deliberative Session 2011, and petition article and budget public hearing dates deadlines, etc.. R. Bailey advised that the Limo/Taxi Service in Town requested an approval letter from the Town, there is no policy in place for this type of business. S. McMahon asked if they are registered as a business in town and if each driver of a vehicle have a background check. They would follow the state statute 31:40 for 7-8 passengers and provide insurance. L. Carr motioned to have the Town Administrator prepare a letter, seconded by P. Bolster, the motion passed 3-1-1.(PF) (SM)

### **Public Input**

S. McMahon thanked Mr. Cornelisson for his generosity.

### **Approval of Selectmen's Minutes**

L. Carr motioned to approve the Minutes as presented for November 1, 2011, Public Session I & II, seconded by D. Hussey and passed with two abstentions (PF) and (SM)

L. Carr motioned to approve minutes of October 18, 2010, Public Session I & II and Non-Public Session as presented, seconded by P. Fuller and passed with all in favor.

### **Old Business**

1 – Budget 2011 Status – R. Bailey presented a worksheet on potential warrant articles. And reviewed items with the Selectmen in particular building issues and the benefit fund, bridge reserve, milfoil grant and other accounts, numbers can be changed up to the Public Hearing in January. With regards to non-profits, P. Bolster asked about how much non-reimbursed services that are provided to the Town. R. Bailey advised he could make copies for the Board. This is \$150,000 more than last year based on these rough figures, the surplus was not used. He is till waiting to meet with the CIP. Figures can be changed up to the Public Hearing after the Budget Hearing however, they will be locked in. the Board discussed the request by the Alton Youth League, sidewalk repair, Monument Square and damaged curbing and other issues of making improvements, and why this 'square' is private property. The Board asked that R. Bailey pursue the concerns about the square and to ask for quotes on repairs to the sidewalk at the Town Hall.

2 – Grant Funds – R. Bailey stated this check was part of a grant for DWI and speed enforcement patrols. P. Bolster motioned to accept the check in the amount of \$7471.53, seconded by P. Fuller and passed with all in favor.

3 – Bids – R. Bailey advised four bids had been received for painting the ceiling at the Museum. Honey Do Carpentry & Property Maintenance had submitted the lowest bid for Option 2 at \$4,985.32. L. Carr motioned to award the bid to Honey Do Carpentry, and Property Management, seconded by P. Fuller and passed with all in favor.

R. Bailey noted bids had been opened for a Generator at the Senior Center. But the 20KW generator would not be adequate, a 22K unit is needed. This is for an emergency management center at the Senior Center. He will check with the State for available funds and budget available this year. The Board discussed emergency shelters in Alton, these include the High school, Town Hall and Senior Center. More consideration will be given to this, particularly if the Senior Center is expanded., R. Bailey will check with the electrician and bring this matter back to the Board.

**New Business**

1. Vote on the Recommendations of the Assessing Office – L. Carr motioned to accept the Land Use Change Tax and Intents to Cut as submitted, seconded by S. McMahon and passed 4-1 (David Hussey recused)
2. Property Liability Insurance Agreement – The Board and R. Bailey reviewed the 3-year agreement presented by the Local Government Center. Following a discussion, R. Bailey will call another agency to compare costs.
3. Request/Castleberry Fair – R. Bailey advised this is an annual request, there will be no exclusivity, P. Fuller motioned to approve the request with the same conditions as in the past years, seconded by S. McMahon, in a discussion about the new policy, R. Bailey suggested they could resubmit based upon the new policy, the motion passed with all in favor.

**Public Input II**

None

**Non-Public Session** – At 7:30pm, Chairman Hussey motioned to enter into Non-Public Session pursuant to RSA91-A;3,II (a) (c) and (e) seconded by P. Fuller. The Chairman polled the members who each voted in the affirmative and the motion passed with all in favor.

Respectfully submitted,

Patricia Rockwood, Secretary

Minutes Approved: December 6, 2010